

TVKC Board of Directors Meeting
Thursday, August 17, 2023 6:30 pm
Agricultural Building, Tanana Valley Fairgrounds

Call to Order at 6:30.

Those present: Leslie Lewis, Jessica Bennett, Lisa Vaughn, Susan Parsons, Terri Morefield, Lisa Bishop, Joyce Gardella, Jen Schutte

Absent – Jimmie Ricks

Non board members present - Linda Schertz, Nicki Stewart, Becky Gatterdam, Morgan Schutte (@6:50).

Approval of Agenda- Terri moves to approve the agenda, seconded by Lisa V. and motion was approved.

Membership agenda items Lisa Vaughn was approached by Sara Kline about the club being involved in a hunt test. Leslie would like Sara to have a look at the agency website to see if we meet the requirements.

Approval of the Consent Agenda – Terri moves to approve the agenda, seconded by Lisa V. No comments on minutes. Motion passes.

President's Report -Leslie has had a busy and stressful summer. Her report is listed below. Angie Hawks is doing an event at Hawks greenhouse next weekend on the 26th and would like a group or organization to do some demonstrations. Possible rally or agility, it would count as a community education opportunity. If we wanted to do agility, they can put us out in yard between the greenhouse and highway or have an indoor space. Agility does require equipment and dogs are off leash, rally and obedience might work better. It is weekend of UKI trial. Leslie will talk to Janet, Carrie and Candy about obedience, scent work and rally. Joyce asked about Fast Cat. There has been interest and a group looking to put together a committee to make it happen. More news to follow, possibly.

Treasurer – Susan shared the July treasurer report. Susan can now get all the statements electronically. Susan may also go into the bank and get a hard copy periodically to protect against fraud. Copies of May and June Treasurer reports available. Susan and Terri have gotten accounts caught up. Terri has made booklets for different committee chairs and Susan will review these with chairs who may need some more support. Susan is still recovering from back surgery, if anyone has immediate concerns, please call her.

Terri shared that the financial report and the event reports need to be done after an event is done. Susan will not transfer any money out of PayPal until these reports are filed. Reports are available in an EXCEL or PDF file. They are fine by hand also. These are necessary for a clear paper trail for the audit. There were many questions about how to fill out the forms/procedures by various members.

Susan asked that if we do a service where we ask as a pass through for things like Jeanne Olson, etc, we need to not put them through Pay Pal as we then have to pay for the PayPal fees, so we lose money. W9's need to be filled out for anyone who is paid more than \$600 over the year, including judges, trial secretaries, doctors in clinics, etc. This should be filled out before a check is given to the vendor.

Nicki reiterated the need to tighten up the audit procedures. We may need to explore hiring a bookkeeper for the Treasurer position moving forward as the job has gotten much bigger.

Reports of Other Officers and Committees –Agility has met with LiWa and they are open to more time for training groups. We have Agility League set up for Thursdays and will be sending out info to training group leaders.

Membership – 199 members in club. We have 90 household members, 1 Junior, 12 Lifetime members and 95 single members. It is about time to send out notices for renewal form September 1st. In order to vote at the September 6th meeting, you need to be a current paid member. Membership is September 1 to August 31st. Terri will send a blast out tomorrow.

Becky shared that the May show lost \$3,000 this year for the first time ever. There were a lot of issues with the show judges. Susan that many of the conformation shows are struggling in the state.

Nicki – Agility had fall meeting and approved a budget to be presented. Issue with April trial but has been resolved. Terri has found 2 people to help her – Stephanie Winter and Michelle Atkins, Sara Williams will be the new trial chair. Nicki would like to have Terri extend show dates for the next 3 years so we can book judges ahead and Leslie approved. Big thank you to Terri for all the work she has done for the club!

Lisa V. had pet awareness day in May. Lisa filed a report and shared suggestions for next year. Thank you to Becky G. and Janet Brown for their help in set up. Pet Awareness people were hoping for more demos. Lots of junior handlers were there, some were not members. We may need a one-day rider for our insurance, so this is not an issue. Janet and Lisa V. went through the trailer and did a quick inventory. Lots of random items in the trailer and it needs a thorough go through by Leslie Lewis and Donna Wojciechowski. Jen Schutte shared that there was a suggestion to have stewards at the rings to help with organization.

Susan asked about what the club could do to involve/support more juniors, Leslie will add this to a future agenda.

Jessica shared that her health clinic update. Dr. Brightman retired and has left the state. The new vet eye specialist is Dr. Schneider, he was at the show. Dr. Weber agreed to come next year. Dr. Olson's thermal imaging clinic remains to be decided as reports have not been sent, despite Jessica following up. 3 cards, one for Magali and 2 generic get well cards to be signed. Goldpanners had a dog day at the park where people were allowed to bring their dogs to the park. We could do more at this event if we knew about it in advance.

Unfinished Business

Nominating Committee (Report) – Jen Schutte shared that she, Wendy Uzzell and Susan Sampson have not made much headway. Wendy has a line on a few people for co-chairs for some positions. We are looking for people to fill the Recording Secretary and the Director-at-Large Publicity are available positions. Please spread the word for either of those positions. Election is Sept. 6th. If we don't get candidates, the seat remains empty until the board finds someone who will sit in it. They serve until the next regular membership meeting until they can be voted in. Terri will send out an E blast looking for candidates.

Facebook? - skip

TVKC Club Logo Merchandise - skip

Linda Bode memorial at Ester Park – Ongoing – skip since Jimmy is not here. It is actively in progress. It was shared that a member had commented about being surprised we were spending so much money on something for a shorter-term member. Leslie clarified that we were given a donation by an organization for \$300 and that money has been spent. It has been voted on twice at 2 different membership meetings. There has been a bit of scope creep with the project – it could be morphed into a TVKC memorial bench, and we add plaques to it. Leslie will follow up with Jimmy. It will go on the agenda for the membership meeting on Sept. 6th.

New Business

Appoint Audit Committee: Nicki, MaryAnn and Sally H. have volunteered. Motion to appoint the slate as presented. Moved by Terri M. and seconded by Lisa V. Motion carries. Thank you to all for volunteering.

Update Policies and Procedures to include Board member position descriptions per the last bylaws change. Terri has an addition – under membership, Terri would like to list September 1st to August 31st as membership year.

Fall bonfire discussion. Jessica suggested Saturday Sept 9th or Sunday Sept. 10th. We could have the bonfire be the annual meeting. Everyone will have to bring a chair. Leslie has a battery-operated mic system. We could start bonfire at 5:30 and meeting at 6:30. We will provide hot dogs and s'mores. Send out an email to ask people to bring some things to share potluck style. Pop ups welcome.

Discussion item if time allows to ponder ways to celebrate member achievements, dedication, etc. Adding value to members. - skip

Upcoming Meetings

Annual Membership Meeting September 6th, 2023

-Agenda – election, bench, audit & budget process. Budgets need to be ready for membership to approve on first Wednesday in November. Board and bookkeeper need time to review beforehand, by October 1st.

-Location – Chena Wayside

Next Board Meeting: next meeting will be immediately following the September 6th membership meeting.

Comments

Adjournment – move to adjourn by Terri, second by Lisa V. adjourned at 8:08 pm.

