

Tanana Valley Kennel Club
General Membership Meeting
6:30 pm, November 2, 2022
J.P. Jones Center
Minutes

Call to Order and Establish quorum: 6:33 PM

Attendance:

Leslie Lewis, Terri Morefield, Pat Bortner, Jen Schutte, Carol Haas, Jessica Bennett, Jimmy Ricks, Becky Gatterdam, Lori Kunz, Sally Hinzman, Mary Ann Robinson, Vicki Naslund, Joyce Gardella

Approval of Agenda: Mary Ann motioned to approve, Terri seconded.

Approval of Consent Agenda: Minutes from September Annual Meeting

Correction of name to September's minutes. Leslie will notify Lisa.
Terri motioned to approve, Mary Ann seconded. Motion carried.

Report of the Treasurer

Susan did not use statement; she recreated through transactions

\$24,090.58 income

\$23,118.74 expenses: portion from website's PayPal dispersed to Rally and Agility accounts, \$200 for JP Jones rental, usual subscriptions (website, zoom, financial software, Dateline for membership cards)

\$7,422.68 balance at end of month

Reports from Board members and Committees

President:

Performed as trial secretary for Rally, attended Scenwork event, plans to create how to manuals for all positions (part of housekeeping for the club)

Electronic Communication:

Website had problems with Ninja forms. There was a change in Google security. Terri brought in our consultant to troubleshoot and solve the disruption in emails. Members affected were sent directions on how to whitelist emails from the club website, especially those utilizing PayPal.

Membership:

121 total members broken down as follows: 32 household, 13 lifetime, 76 individual, 38 inactive, 111 residing within FNSB

Audit report

Nicki chaired the committee (absent from meeting). Terri presented for her. The audit was well-documented when presented to committee. There were a few missing receipts. Chairs need to be careful to account for all expenses. There were a few bank statements missing. (The bank does not send hard copies if members request digital.) No red flags during audit. The forms made auditing easier.

To be clarified during policy and procedure review: copy of checks is not a sufficient receipt. May Show does not always receive receipts, so there will be a few exceptions. W9s need to be returned with signed contracts from judges and/or vendors

Becky requested Susan clarify policy with those sending out contracts and/or setting up vendors.

Unfinished Business

New Business

Approve 2022-2023 Budget (Located in the members only section of the website) It is similar to last year with some increases in expectation of rising costs due to inflation

Agility training groups' fees will stay in general funds (\$25,000)

General Account: seminars that appeal to all members will remain in the general account
ports Chairs: increased budget based on projected travel/food for judges and other expenses
Budget is a guideline giving members the ability to spend a certain amount; additional expenditures go to membership for approval

Sally made the motion to approve budget, Pat seconded. The motion carried.

Annual Board and Chairs "Retreat" info Last year the board focused on governing documents; this year they will discuss policies and work on checklists for all positions in the club which will facilitate transitions between members
Some procedures need to be more defined
Held on November 19 from 10-4 PM. All members are welcome to attend.

Annual Christmas Party info

JP Jones is reserved on December 10

Catering options

Salty's: they can host so there would be no need to rent another facility; \$2500 for 50 people
Jessica could provide a pasta or taco bar: cost would include \$350 for facility and \$45 per person for food

Jessica made a motion to increase Christmas Party budget from \$1250 to \$2500, Lori seconded, motion carried Need to RSVP for headcount

Larger budget is an investment to encourage membership participation and foster club morale. It should be reflected in future budgets. The club will judge how successful this year's party is before changing 2023 budget.

Member award plaques – Deadlines, info

Kimberlee Beckham is in charge. November 19 is the deadline to submit. An email went out to general membership a few weeks ago. Please send any brags or pictures to Terri so she can add to website.

Kinze Williams stipend

Terri made a motion to support Kinze with a \$1,000 stipend. Jimmy seconded. The motion carried.

Member comments

Michaela was invited to Crufts- CONGRATULATIONS!

Coffee cards were awarded to Becky, Leslie, Joyce and Lori. Thank you for attending.

Adjournment: Mary made a motion to adjourn at 7:35pm