

TVKC Board of Directors Meeting
Tuesday, October 25, 2022
Lewis Home, 575 Fideler Rd. 99712
6:30 pm

Meeting called to order at 6:37 pm

Those present: Susan Parsons, Lisa Vaughn, Terri Morefield, Leslie Lewis, Joyce Gardella, Jimmie Ricks, Lisa Bishop, Jessica Bennett.

Absent -Jen Schutte

Non board members-Nicki Stewart, Rachelle Graham.

Approval of Agenda – Move to approve the agenda by Terri, seconded by Lisa V. motion passed.

Report of Officers and Committees

Audit Report- Nicki thought everything looked fine overall. Some notes on the second page, ongoing issue with checks written with no receipts. May show has most undocumented checks. Audit committee recommends that everyone who writes checks indicates what they are for in the memo. Checkwriters need to do a better job of sharing information with Susan. Rally also has cash awards for placement so a receipt will be developed. A few accounts didn't have bank statements so Susan would like to have all statements. Savings account is a little loosely monitored. PayPal has created a lot of extra work for Susan. At the retreat, the board needs to consider looking at making this a paid position, perhaps quarterly. Lots of new members and growth in the club and we are doing well with accounting.

Ninja forms-expanded ability of club members to pay online using Ninja forms and PayPal. Emails are sent from Ninja forms and PayPal as a double check. The Ninja forms part is not working. Terri and Susan have been doing a work around. Webhost consultant is working the problem, and she is fixing it on the website. It will require modifying the budget for a work around for \$6/month. It should be fixed by the end of the week.

Membership is caught up now. Some issues due to Ninja forms problems and crossover between Mary Ann and Joyce. Let Joyce know if anyone has renewed and hasn't gotten their card.

Unfinished Business

Check list update – postponed until Board/Chairs receipt

Logo Merchandise-postponed

Linda Bode Memorial at Ester park-postponed

Laura Bussing Update -on hold until budget complete

Christmas Party-Jessica heard from Salty's as a possible place. It would be catered, and we could hold it there. JP Jones is already rented but Jessica will move forward with talking to Salty's about costs, etc.

New officers reported to the state and AKC – Jen Schutte has sent them in.

Final Budget Work Session

- Treasurer's report on Budget and Actual 2022 – discussion and adjustment of various items in the budget.

- Important to be able to explain to members at meeting what each number represents. The “budget” reflects more of a spending plan for the upcoming year than and actual budget. Susan will have a profit/loss statement and treasurer report to help clarify for members.
- We need to decide how we will move money from each group’s account into the general account. We will look at budget and look at what each group has for budgeted expenses and needs and then ensure that amount is in there. Susan and Leslie will discuss the moving of money with each of the account managers before money is moved at the end of the fiscal year.

New Business

Plan November Membership Meeting – November 2nd at 6:30 pm

- Budget approval-primary part of the meeting
- Michaela will do presentation on trip to Austria – may need hook up to tv
- Kinze request
- Present audit report to the members
- Share about the Christmas Party and board retreat

Board retreat – please familiarize yourself with bylaws and policies. We will need to discuss some recommendations from audit committee as well as checklists.

Facility rental – concerns with liability and coverage with holding events at Diane Marshall’s place. Susan has a call in to the insurance company to find out if we are covered at events at her place. We have general liability coverage for events that are covered for up to \$1 Million dollars. Rally committee met today regarding March trial, and it would have to be at Diane Marshall’s place. The committee intends to start negotiating with Tabitha to move next October trial into her place. Terri willing to work with Candy to do a change of venue for March trial. There is a limited contract with Diane where she is paid in cash. Susan will share the reply from the insurance company with the board. The board strongly encourages the rally committee to submit the application as designed and will work towards making the change official.

Comments

Li Wa discussion regarding the very poor footing after the addition of 3 loads of sand to the arena. Michaela and Lisa are working to try to solve the problem, however, they have also shared that they will be putting 3 more loads in after we are done with groups in the spring. This may affect our ability to hold trials in the arena next fall.

Motion to adjourn by Terri, seconded by Lisa V. Meeting adjourned at 8:00.

Board meeting at retreat