

Tanana Valley Kennel Club Board Meeting
By Zoom
February 1, 2022

Meeting called to order at 6:00

Those present: Lisa Bishop, Jen Schutte, Kathy Tucker, Nicki Stewart, Kimberlee Beckman, Leslie Lewis, Mary Ann, Robinson, Terri Morefield, Rob Peterson, Amy Galeano, Chris Terzi, Lisa Vaughn, Susan Sampson, Rebecca Pauli, Connie Anthony, Shonda Oderkirk, Jessica Bennett, Sally Hinzman, Candy Bartos, Jimmie Ricks, Sue Royston, Linda Schertz, Becky Gatterdam.

Approval of Agenda, Terri moves to approve the agenda, Mary Ann seconded it. Agenda needs to include Insurance update, & Linda Bode memorial under unfinished business. Minutes need to be corrected regarding mixed breeds and juniors, Motion is passed with correction.

Membership items - none.

Mary Ann moved to approve the consent agenda, Terri seconded. Motion passed to approve consent agenda with minutes changed.

Corrections to minutes - bottom of 3rd page - "Leslie will put under unfinished business..." needs to say that we are going to pass on the May show for their committee and they will let the board know if they need help.

Report of the Treasurer - Taxes have been sent to Diane Carlson, Susan asked her about doing 1099's. We have not issued them in the past. Accountant felt we should not do them as this would cause more of a red flag to the IRS than if we actually did them. She feels we are small enough non-profit to not get noticed. Insurance has been renewed. Certificates should be coming soon. Terri will share the financial statement with the board members.

Lisa Bishop asked about not sending a 1099 and if this would harm our non profit tax status. Terri concurred that this should happen. Conversation continued about this issue. It was decided that Susan and Leslie will contact a CPA and ask them questions. There was a concern about not being able to get judges to come to Alaska if we give them a 1099. Leslie will seek professional advice as we move forward.

Reports:

Terri asked how the board feels about the juniors having their own page on the website. The board feels this is a good thing to do.

Unfinished Business

Request from SDS to discuss revising the policy that we will not rent or loan equipment unless TVKC is a sponsor of the event.

Timeline from Michaela - she needs to get equipment information to UKI with photos. Leslie stated that one of her chief concerns is that they are insured to the point that we have a contract and a verification with insurance in place so the kennel club will have no liability. Damage or loss of any equipment beyond repair would be replaced as well as any wear and tear on the equipment should be covered.

Event will be insured for both TVKC and UKI since there is a seminar first, then trial. Wear and tear would be taken care of by rental fee and perhaps the liability would be on the renter not the

rentee. Event could be cosponsored as TVKC could sponsor the seminar and UKI could sponsor the trial. TVKC has a limited number of trials.

Terri moves we approve the request that SDS provide a contract that they are responsible for insurance coverage on trial day. Rental fee of X amount and that rental fee covers wear and tear portion. Lisa and Mary Ann seconded the motion.

Susan asked if Terri would be open to a friendly amendment that this is a one time exception to the policy until there is time to review it. This would give SDS time to get their own equipment/ give membership time to vote on any new policy.

SDS will draw up the contract and present it to the board. Motion passed pending contract being drawn up. Trial chairperson will be able to provide information on wear and tear to equipment.

Chris Terzi shared that we allot x amount of dollars per year for maintenance and we divide amongst events for the year. We can use that for the amount as well as replacement fees for equipment. \$100 seems reasonable.

Rebecca Gatterdam asked about a replacement fee being low and yet we spend \$5,000 dollars per year on agility equipment. Chris Terzi looks at what equipment needs to be up to date for AKC regulations, any equipment that is damaged or needs to be replaced and a small dollar amount is set aside for repairs. Nicki added that it is also for keeping the trailer repaired.

Motion passed unanimously.

AKC website has been updated and the State of Alaska website is updated.

Updated version of class prices is on the website as well as forms. Terri will send Leslie and Lisa Bishop a copy. Big thank you to Terri for all the work that she has done on the website.

Club logo merchandise- Leslie is soliciting names for people who are interested in doing merchandise - Lisa Vaughn will be part of the committee. Leslie would like to recruit some people who are not as heavily involved in other areas.

Holiday letter to Fairbanks Rescue Mission - Susan Parsons has sent a check already

Set date for board policy retreat - We can either meet in one long day or meet weekly and tackle one or two policies at a time. Lisa Vaughn suggested meeting 2x a month by Zoom might work better than sitting in a room for 6-8 hours. Susan would rather do a one day thing in February and if we had people in masks or more spread out in a bigger venue. Jen Schutte would rather have one long period of time. Terri feels that she sent out the information that we can read through and be ready to move forward when we get together. Lisa B. and Jessica would rather meet on one day but have concerns about Covid spread. Jimmie would like to get working on it. Kimberlee suggested that we all do a rapid test the day before the meeting.

March 19th as a possible date for board retreat. Dianne's barn was suggested as a possible place to meet. Susan will look at the large room at the JP Jones center.

Review cash vs check payments - As long as we have a signed receipt for anyone that we give cash to, then there is no difference between giving them cash or a check.

Linda Bode memorial - where are we at with this? Initial request was from Carol Haas, it has changed from a tree to a bench. Perhaps we should go back to the tree. Susan Parsons likes the bench at Ester idea, could we put it out to the membership and find someone to follow through on it? Susan will contact Laurie Kuntz and Steve and see if they are willing to work on it.

New Business

Terri moves that we officially move the webhost to our local WarWeb site. Mary Ann seconded and motion passed.

Upfund the rally account to be consistent with the scent work start up. Scent work got \$10,000 and realized rally only got \$5K so we gave them another \$5. Motion made by Mary Ann and seconded by Lisa Vaughn and the motion passed.

Accounting changes -

PayPal - Susan needs a monthly accounting at the end of the month from anyone who is using PayPal so she can double check what is being deposited to each account.

Anyone who is an account holder needs to give Susan an accounting of what the money is for.

Anyone who has anything to do with collecting money needs to give Susan an accounting for the money. Kimberlee has asked if she could give her accounting when the trial closes and Susan agreed.

Terri pointed out that we have passed a new deposit policy and asked if anyone depositing checks would add a note in the memo to help Susan. Leslie feels some of this should be part of policy discussion and approval.

Susan will work on a list for the retreat of items to address as policy. Terri has draft policies written already for retreat.

Kimberlee Beckman will be added on scent work check card to facilitate being able to take care of scent work business. So moved by Terri and seconded by Mary Ann and motion passed.

Farm Dog test proposal - Leslie was late getting info out and Peggy Beagle not available so will move the Farm Dog issue to the next meeting.

AKC PAC Leslie asking if this is something we want to contribute to. Becky Gatterdam commented that the letter was asking for individuals to contribute as well as the club.

1099 handled under the treasurer's report above.

Susan Parsons wanted to say a big thank you to Terri for helping set up QuickBooks and thank those who are following the new procedures. Also thanks to Stuart for all he has done to help.

Leslie thanked everyone who has put so much time into everyone who has put so much time and effort into the club.

Date and time of next meeting - February 22nd at 6 pm in person at JP Jones Center.

Membership meeting on March 2nd.

Motion to adjourn at 7:30.