

Tanana Valley Kennel Club Board Meeting
October 28, 2020
Minutes

Attendance: Stuart Roberts, Jen Schutte, Leslie Lewis, Mary Ann Robinson, Peggy Beagle, Jessica Bennett, Wendy Uzzell, Linda Bode, Jimmie Ricks, Shonda Oderkirk, Becky Gatterdam

Call to Order: 6:09 PM

Mary Ann moved to approve the agenda. Stuart seconded. It was approved unanimously and accepted with no corrections.

Minutes/Reports/Consent Agenda: Wendy moved, and Linda seconded. There were no objections and was approved unanimously with no corrections necessary.

Leslie received notification from AKC that the club's scent work is approved.

Treasurer: The club has healthy cash balances. The profit and loss are roughly equal. Stuart will have a report ready for the general meeting.

Budget: Jimmie moved to discuss the budgets. Wendy seconded the motion. The board will discuss as presented.

- Agility
 - Nicki asked to add \$100 for first aid kits into the agility budget. That amount is probably not enough for quality kits. The kits would benefit the whole club and not just agility. The board would rather take the money out of the general account and make it an ongoing line item in order to maintain them and keep the contents current. Peggy commented that 911 should be called for any incident that requires more than a band aid. Jimmie agrees, but thinks having gauze, wraps, and so forth are important in the meantime. He would like to see the club invest in industrial units (metal boxes). The board tentatively agreed on \$500 to get started. Jimmie plans on researching the appropriate size and how many the club needs for classes, events, and trials. He will have a proposal ready for the general meeting next week.
- Tracking
 - Peggy was able to reduce the hotel fee for judges to \$0. She will house them in her home. She added \$1500 for car rental. She would like to hold seminars immediately before and after the trials to cut down on costs. They would be able to utilize the judges from the trial before for scent work and after for tracking. Cutting the expense of bringing a presenter up for seminars separately by piggy backing onto the trial puts their budget in the black. Donations of meals and airline miles from club members would help, too. The budget needs an additional amount for meals/per diem to account for the judges staying a little longer to conduct seminars. It should reflect seven days at \$40 times two.
- May Show
 - The budget is straight forward. The committee will have to take COVID into consideration. There will be a loss of revenue under Gate for around \$1000 as the show will be closed to the public.
- General Education
 - The money allocated for fun matches this fall will be applied to next spring/summer as they had to be canceled in order to respect social distancing.

- Patty Strand needs to be revised. The seminar will not be able to accommodate as many participants as usual. Maybe the club can recoup the loss of attendance income by cutting meals and snacks for attendees?
- Classes should be a wash with revenue and expenses equaling each other. Right now, the club is at a loss from fall classes. Usually, the cost to hold the class determines the price of the class.
- General
 - The club is operating at a loss
 - The domain cost is either \$224 annually or \$840 for five years, a savings of \$280
 - The Zoom license fee might be offset by the facility rental fee for meetings if the club does not meet in person
 - The cost of the annual board retreat should be on its own and not included in the general meeting line
 - The Christmas budget for this year is going towards Christmas cards (\$163.31) and a donation to Fairbanks Rescue Mission (\$500)
 - Money to cover the deficit comes from club events
 - The Fun Match expense and revenue should be moved to General Education's account
 - Becky would like to see the fun matches happen in the spring before the May Show
 - Will there be a conformation seminar in the spring? If it is under \$500, the board can approve the expenditure. If it is over \$500, the general membership must approve it. Last minute seminars have happened in the past. That practice shows a distinct lack of respect for the General Education Chair. At present, Jimmie holds the position and should be included in any planning discussions.
 - Peggy asked for the trophy fund to be increased to \$300 to help cover costs for tracking's wooden plaques
 - The general budget is in the red by \$250
- The Board is in favor of moving the proposed budget onto membership next week.

A discussion regarding the FB group will be sent out to membership for input.

Leslie wants all information sent out to club members before November 4 so they can digest. The hope is the general meeting will be able to proceed with simple yes and no decisions. There were no objections to having the information disseminated.

Leslie organized and collated the responses to S.W.O.T. that she received. They are written in order of most commented. The board will tackle a couple at a time throughout the year during meetings.

A motion to set rabies protocols in place was moved by Stuart and seconded by Linda.

- Should there be a policy in place requiring dogs to be vaccinated for rabies by three months of age if they will be participating in club functions? Mary Ann commented that some club members do not want their dogs to receive the rabies vaccine until they are a year old due to breed. The club liability comes into play. Maybe members would have to wait to bring their dogs until after they have been vaccinated. The common practice is for puppies to receive a one-year rabies vaccine and adult dogs to receive a three-year booster. AKC dictates active, participating members must provide proof of vaccination. The board does not believe that AKC recognizes titers. Leslie will research if it is an acceptable alternative.
- Before voting, the question arose whether this should be brought before the general membership. It is a function of the board to make these types of decisions. Shonda weighed in as a general member, not a board member. She felt it was fine for the board to go ahead and decide whether to add the rabies policy. The policy passed unanimously and will be placed in the Policy & Procedures Manual.

Bonding

- Stuart researched the club's current bond. It is not really what is needed. The bond does not cover the club. The bond company pays and then the club pays the company. What should have been purchased was an insurance policy. He is in contact with Equisure. The club could purchase a policy for \$500 per year that would cover against employee dishonesty, theft, destruction, fraud, etcetera. The levels of coverage need to be determined. It would be prudent to safeguard the club's finances. Equisure also provides board liability policies.

Questions from members:

1. Would it be possible to add an agility component to the May Show?
 - a. Several members have discussed why this would be impractical. It would conflict with another club in the state that holds a trial that weekend. TVKC has maxed out on the number of trials we can hold. One of the trials already planned would have to be moved. The judges for the agility trials are booked several years in advance.
 - b. Instead, scent work is a possibility. Peggy would like to see a sanction match or other fun event held around the same time, maybe immediately before or after the shows. Most of the conformation judges would not be qualified to judge for scent work. Peggy will discuss further with Becky.
2. Could we hold the May Show outside so we can avoid having to cancel due to COVID?
 - a. Becky stated it would take a year to reschedule the show. The club is already set to use the Borealis Building. She is keeping tabs on the November show so she can incorporate some of their protocols for COVID. The May Show would need different equipment to be held outside. It would cost thousands of dollars. Becky would rather dedicate her time to making the indoor show compliant to current restrictions. There is no outside space available currently. The Musher's Hall would need to be developed to accommodate the show. Even then, it would not have the camping space required.

Once Stuart has the proposed budgets ready, they will be uploaded onto the TVKC website. A link with the password will be sent out to all members. Leslie would like it ready no later than Sunday, Friday is preferable. She stressed that the information should be accurate, so it does not need to be resent.

General Membership Meeting scheduled for November 4 at 6 PM. Voting on the budget will require a quorum. Please remind members to attend. If each board member calls a few, it will help.

Next Board Meeting on November 18 at 6 PM.

Jimmie moved to adjourn the meeting. Mary Ann seconded. Meeting adjourned at 8:13 PM.

Jen Schutte

Corresponding Secretary